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|  | **PPG Minutes**  **Wednesday 6th September 2017**  **At 10.30am** | | |
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| Meeting called by: Practice Manager Ann-Marie Rose |  |  |  |
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| Attendee’s  Keith Hunter  Pauline Dooley  Razia Bibi – Patient Engagement Lead  Ann-Marie Rose  Shakeel Iziz – Groundwork | | | |
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| **----- Meeting -----**  **Patient Engagement /participation**  **Summer Event 10th August 2017** – Barkerend Health centre  Discussed the summer event the group said great idea and would come on the day. To be advertised around the health Centre and they will take information back to community.  **CCF Meeting** 31.08.17 – Clinical Commissioning Forum  The Practice manager and Dr Malik attend a meeting every month to discuss updates on services and changes. Information handed out the meeting members. The CCF information was printed off and discussed. Changes to the complete system from Out of hospital, referrals, gp’s workload  **FUN DAY –BARKEREND HEALTH CENTRE 10.08.17**  The fun day organised by the Patient participation leads in each practice was a great success. Voluntary organisations have given good feedback and we even had a mention in the Telegraph and Argos Newspaper. The event was based around Self care and was well attended by our patients. We worked collaboratively with the other practices within the health centre. Barkerend Dental Practice want to be involved next year.  **Bradford Beating Diabetes –** The practice is still inviting patients in for a follow up BBD check this service has been well received and feedback is good.  **Access and demand** – The Practices continue to work on access and demand  **Pauline Dooley -**Patient engagement member suggested that the PPG meeting in winter should be early on in day and not 4.00pm all agreed this was valid as it gets dark from 3.30pm onwards and people don’t want to be out after this time.  The next meeting is scheduled for 4.00pm and the PPG group has already been informed so we will leave it at this time but in future during the winter months meetings will be held during the day.  **Social Prescribing – March 2017 –Dec2017**  Currently the practice has referred 28 patients to the service and two patients have declined the service. It is working well Poonam Jah our co ordinator is attending our next practice meeting.  **Network Meetings –** Razia Bibi our patient engagement lead attends Network meetings the practice want to encourage patients to attend these meetings. Razia spoke to the group and discussed the agenda of the meeting. The details of the network meetings are to Practice Managers and these are sent out to the PPG through the post, the notices are also put up in the practices for any other patients who want to go. Patient engagement leads and other members of reception staff are happy to help with details for this.  Mr hunter and Pauline Dooley agreed to try to attend the meetings if possible, taxi fares will be paid  Also discussed the meeting 26.09.17 Help us make your local NHS Outstanding – information circulated and sent to all PPG members.  **FFT Survey** – Friends and family test leaflet looked at and discussed, from September new questions have been added.  **NHS GP Survey**  The practices are trying to encourage patients to fill in the NHS GP surveys which are sent to out randomly to patients twice a year. Any patients needing help with this can contact the surgery. NHS GP Survey is advertised on a pop up board in reception and notices are displayed. Razia Bibi and Vicki patient engagement leads are available to help with this. The group discussed how we can get more patients to complete the forms.  template and can complete opportunistically with the patients if they are at the surgery.  **DNA’s -**Did not attends were discussed both for the Practice and hospital and how we as a practice deal with this. Patients who DNA 3 times within a period of time at the practice will be reviewed by the Practice manager and may be removed from the practice lists.  **ANY OTHER BUSINESS**  Pauline Dooley enquired about Breast Screening and Bowel Cancer screening saying she is 73 years old and does not get invited anymore. She asked why the criteria is set for for younger people. Razia will take this to the network meeting and asked that Pauline attend to voice her views. Patients can ring Breast or Bowel screening after the criteria age and request to be tested. | | | |
| MEXT MEETING DATE – Monday 13th November 2017 at 4.00pm | | | |
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